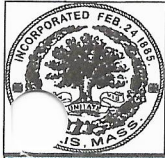




Host Community Agreement

Marijuana Impact Funds Request - FY2023		Spring TM May 22
Marijuana Impact Funds Request - FY2023		Fall TM Nov 22
Marijuana Impact Funds Request - FY2023		\$0.00



Town of Millis

Host Community Agreement

Marijuana Impact Funds Request Form

Request Date 1/27/2022
Requestor's Name Michael Guzinski
E-mail mguzinski@millisma.gov
Phone 508.376.7041
Department Executive Office

IMPORTANT NOTICE

By signing and submitting this form you agree that the requested funds will be used for the purposes stated in this form.

Category	Demographic Information	Classification
<input type="checkbox"/> Training <input type="checkbox"/> Materials <input type="checkbox"/> Staffing <input type="checkbox"/> Special Event <input type="checkbox"/> General	<input type="checkbox"/> Child <input type="checkbox"/> Middle School <input type="checkbox"/> High School <input type="checkbox"/> Adult/Parent <input type="checkbox"/> Senior <input type="checkbox"/> General	<input type="checkbox"/> Education <input type="checkbox"/> Law Enforcement <input type="checkbox"/> Security <input type="checkbox"/> Public Infrastructure <input type="checkbox"/> Traffic <input type="checkbox"/> Inspections <input type="checkbox"/> Municipal Officials Time

Description of Request:

Funding for payroll for Department Assistants in Executive Office to cover hours for processing documentation related to Host Community Agreement documentation and receipt and deposit of related funds.

Funding Start Date 7/1/2022
Funding End Date 6/30/2023
Total Funding Requested \$18,400.00

Detailed Cost Impact:

Type of Expense	Description of Expense	Daily Expenses (Except Airfare)	# of Days	Total Expenses
Salaries			1	\$18,400.00
Airfare				\$0.00
Ground Transportation			1	\$0.00
Conference/Registration Fees			1	\$0.00
Lodging			1	\$0.00
Meals and Tips			1	\$0.00
Capital Project			1	\$0.00
Miscellaneous			1	\$0.00
Grand Total				\$18,400.00

Justification for Request

Attach copies of reports, master plans, or supporting documentation)

Requestor Signature	Michael J. Guzinski	Date Signed	1/27/2022
Approved By			
Approval Signature		Date Approved	



Town of Millis

Host Community Agreement

Marijuana Impact Funds Request Form

Request Date	January 14th 2022	IMPORTANT NOTICE By signing and submitting this form you agree that the requested funds will be used for the purposes stated in this form.
Requestor's Name	John McVeigh	
E-mail	jmcveigh@millisma.gov	
Phone	(508) 376-7042	
Department	Board of Health	

Category	Demographic Information	Classification
<input type="checkbox"/> Training <input type="checkbox"/> Materials <input type="checkbox"/> Staffing <input type="checkbox"/> Special Event <input type="checkbox"/> General	<input type="checkbox"/> Child <input checked="" type="checkbox"/> Middle School <input checked="" type="checkbox"/> High School <input type="checkbox"/> Adult/Parent <input type="checkbox"/> Senior <input checked="" type="checkbox"/> General	<input type="checkbox"/> Education <input type="checkbox"/> Law Enforcement <input type="checkbox"/> Security <input type="checkbox"/> Public Infrastructure <input type="checkbox"/> Traffic <input type="checkbox"/> Inspections <input type="checkbox"/> Municipal Officials Time

Description of Request:

With the recent increase in the prevalence of vaping within the student population and educator requests for more information to support student health and well-being; Our Department would request funding for education which would include: Printed materials, and technical consultants on vaping all forms of substances including cannabis.

Funding Start Date	
Funding End Date	
Total Funding Requested	\$4,000.00

Detailed Cost Impact:				
Type of Expense	Description of Expense	Daily Expenses (Except Airfare)	# of Days	Total Expenses
Salaries			1	\$0.00
Airfare				\$0.00
Ground Transportation			1	\$0.00
Conference/Registration Fees			1	\$0.00
Lodging			1	\$0.00
Meals and Tips			1	\$0.00
Capital Project			1	\$0.00
Miscellaneous	Education materials, consultants	\$4,000.00	1	\$4,000.00
		Grand Total		\$4,000.00

Justification for Request
Attach copies of reports, master plans, or supporting documentation)

Please see Attached reports: 1. "For the Public Electronic Cigarettes Smoking & Tobacco Use CDC" 1/28/2020 2. JAMA pediatrics-article Cannabis use in e-cigarettes" JAMA Pediatrics November 2018 Volume 172, Number 11. Please note that due to the complexity and lack of literature on costs associated with this evolving subject estimates can only be used at this time.

Requestor Signature	<i>John McVeigh</i>	Date Signed	1/14/2022
Approved By			
Approval Signature		Date Approved	



Town of Millis

Host Community Agreement

Marijuana Impact Funds Request Form

Request Date	01/14/22	IMPORTANT NOTICE By signing and submitting this form you agree that the requested funds will be used for the purposes stated in this form.
Requestor's Name	Kim Tolson	
E-mail	ktolson@minlib.net	
Phone	508-376-8282	
Department	Library	

Category	Demographic Information	Classification
<input type="checkbox"/> Training <input type="checkbox"/> Materials <input checked="" type="checkbox"/> Staffing <input type="checkbox"/> Special Event <input type="checkbox"/> General	<input checked="" type="checkbox"/> Child <input type="checkbox"/> Middle School <input type="checkbox"/> High School <input checked="" type="checkbox"/> Adult/Parent <input type="checkbox"/> Senior <input type="checkbox"/> General	<input type="checkbox"/> Education <input type="checkbox"/> Law Enforcement <input type="checkbox"/> Security <input type="checkbox"/> Public Infrastructure <input type="checkbox"/> Traffic <input type="checkbox"/> Inspections <input checked="" type="checkbox"/> Municipal Officials Time

Description of Request:
<p>The Millis Public Library is requesting funds to continue offering extended hours on Thursday evenings. Funding was initially received for this request at Fall 2021 Town Meeting. We identified an excellent candidate (non-benefited) to staff these added hours (as well as our Friday evening extended hours). In this role, she will also focus on providing more recreational, social, and educational programming opportunities to youth in Millis.</p> <p>Expanded Thursday hours will begin in mid-January 2022 and will allow the Library to remain open until 8 pm (previously closed at 4 pm). Maintaining Thursday evening hours will require continued funding into FY23 for 8 additional staff hours per week for a total of 416 additional hours over the course of the year.</p> <p>For many years now, the Library has received significant feedback from Library users that it should be open Thursday evenings. This</p>

Funding Start Date	07/01/22	
Funding End Date	06/30/23	
Total Funding Requested		\$10,400.00

Detailed Cost Impact:				
Type of Expense	Description of Expense	Daily Expenses (Except Airfare)	# of Days	Total Expenses
Salaries	Two Library employees for four hours each Thursday	\$200.00	52	\$10,400.00
Airfare				\$0.00
Ground Transportation			1	\$0.00
Conference/Registration Fees			1	\$0.00
Lodging			1	\$0.00
Meals and Tips			1	\$0.00
Capital Project			1	\$0.00
Miscellaneous			1	\$0.00
Grand Total				\$10,400.00

Justification for Request
<p>Attach copies of reports, master plans, or supporting documentation)</p> <p>In 2019, the Library administered a survey which was taken by 360 community members. 31% of survey participants who reported not using the Library regularly, cited the limited hours of the Library as the reason. In another survey question, community members were asked about satisfaction with different areas of Library service and the hours of operation was ranked lowest. Survey respondents ranked expanding Library hours as one of the top three priorities. See attachment "Millis Survey Summary."</p> <p>From Millis Public Library's FY21-25 Strategic Plan: Objective 1.1: Increase & optimize hours that the community can access the Library and its services. Objective 3.1: More effectively engage teen population with updated and improved services, spaces, and programs. Activity: Investigate logistics to provide teen-centered services during after school hours. Activity: Increase teen-targeted programming during peak usage hours such as after school and on weekends.</p>

Requestor Signature	Date Signed
Approved By	
Approval Signature	Date Approved



Town of Millis

Host Community Agreement

Marijuana Impact Funds Request Form

Request Date	01/14/22	IMPORTANT NOTICE By signing and submitting this form you agree that the requested funds will be used for the purposes stated in this form.
Requestor's Name	Kim Tolson	
E-mail	ktolson@minlib.net	
Phone	508-376-8282	
Department	Library	

Category	Demographic Information	Classification
<input type="checkbox"/> Training <input type="checkbox"/> Materials <input checked="" type="checkbox"/> Staffing <input type="checkbox"/> Special Event <input type="checkbox"/> General	<input checked="" type="checkbox"/> Child <input checked="" type="checkbox"/> Middle School <input checked="" type="checkbox"/> High School <input checked="" type="checkbox"/> Adult/Parent <input checked="" type="checkbox"/> Senior <input checked="" type="checkbox"/> General	<input type="checkbox"/> Education <input type="checkbox"/> Law Enforcement <input type="checkbox"/> Security <input type="checkbox"/> Public Infrastructure <input type="checkbox"/> Traffic <input type="checkbox"/> Inspections <input checked="" type="checkbox"/> Municipal Officials Time

Description of Request:

The Millis Public Library is requesting funds to remain open on Saturdays in summer 2022. Funding was initially received for this request at Spring 2021 Town Meeting. In previous years, the Library was open on Saturdays from 10am to 3pm (5 hours) September through June only.

In 2021, the Library used the funding awarded at Spring Town Meeting to open 8 additional Saturdays in July and August and saw 938 visitors total on those Saturdays and had 50 people attend programs (which were previously not offered on summer Saturdays.) We are requesting funding to once again allow the Library to be open on Saturdays consistently all year. This funding would cover the cost of staffing 9 Saturdays for 5.5 hours (2 staff members), a total of 90 additional hours.

Providing weekend hours year-round improves access to the Library for all community members, especially those that have

Funding Start Date	07/01/22
Funding End Date	06/30/23
Total Funding Requested	\$2,188.89

Detailed Cost Impact:

Type of Expense	Description of Expense	Daily Expenses (Except Airfare)	# of Days	Total Expenses
Salaries	Two employees for 5.5 hours, 9 Saturdays in FY23	\$243.21	9	\$2,188.89
Airfare				\$0.00
Ground Transportation			1	\$0.00
Conference/Registration Fees			1	\$0.00
Lodging			1	\$0.00
Meals and Tips			1	\$0.00
Capital Project			1	\$0.00
Miscellaneous			1	\$0.00
Grand Total				\$2,188.89

Justification for Request

Attach copies of reports, master plans, or supporting documentation)

In 2019, the Library administered a survey which was taken by 360 community members. 31% of survey participants who reported not using the Library regularly, cited the limited hours of the Library as the reason. In another survey question, community members were asked about satisfaction with different areas of Library service and the hours of operation was ranked lowest. Survey respondents ranked expanding Library hours as one of the top three priorities. See attachment "Millis Survey Summary."

From Millis Public Library's FY21-25 Strategic Plan:

Objective 1.1: Increase & optimize hours that the community can access the Library and its services.

Activity: Evaluate cost scenarios of extending hours on high-demand days and adding hours on days currently closed.

Objective 3.1: More effectively engage teen population with updated and improved services, spaces, and programs.

Activity: Increase teen-targeted programming during peak usage hours such as after school and on weekends

In 2021, the Library used the funding awarded at Spring Town Meeting to open 8 additional Saturdays in July and August and saw

Requestor Signature	Date Signed
Approved By	
Approval Signature	Date Approved



Town of Millis

Host Community Agreement

Marijuana Impact Funds Request Form

Request Date	01/14/22	IMPORTANT NOTICE By signing and submitting this form you agree that the requested funds will be used for the purposes stated in this form.
Requestor's Name	Kim Tolson	
E-mail	ktolson@minlib.net	
Phone	508-376-8282	
Department	Library	

Category	Demographic Information	Classification
<input type="checkbox"/> Training <input type="checkbox"/> Materials <input checked="" type="checkbox"/> Staffing <input type="checkbox"/> Special Event <input type="checkbox"/> General	<input checked="" type="checkbox"/> Child <input type="checkbox"/> Middle School <input type="checkbox"/> High School <input checked="" type="checkbox"/> Adult/Parent <input type="checkbox"/> Senior <input type="checkbox"/> General	<input type="checkbox"/> Education <input type="checkbox"/> Law Enforcement <input type="checkbox"/> Security <input type="checkbox"/> Public Infrastructure <input type="checkbox"/> Traffic <input type="checkbox"/> Inspections <input checked="" type="checkbox"/> Municipal Officials Time

Description of Request:

The Millis Public Library is requesting funds to continue offering extended hours on Friday evenings. Funding was initially received for this request at Fall 2021 Town Meeting. We identified an excellent candidate (non-benefited) to staff these added hours (as well as our Thursday evening extended hours). In this role, she will also focus on providing more recreational, social, and educational programming opportunities to youth in Millis.

Expanded Friday hours will begin in mid-January 2022 and will allow the Library to remain open until 8 pm (previously closed at 4 pm). Maintaining Friday evening hours will require continued funding into FY23 for 8 additional staff hours per week for a total of 416 additional hours over the course of the year.

The Library offers many of our programs and events during evening hours. Friday evenings are an ideal time to engage youth in

Funding Start Date	07/01/22	
Funding End Date	06/30/23	
Total Funding Requested		\$10,400.00

Detailed Cost Impact:

Type of Expense	Description of Expense	Daily Expenses (Except Airfare)	# of Days	Total Expenses
Salaries	Two Library employees for four hours each Friday	\$200.00	52	\$10,400.00
Airfare			1	\$0.00
Ground Transportation			1	\$0.00
Conference/Registration Fees			1	\$0.00
Lodging			1	\$0.00
Meals and Tips			1	\$0.00
Capital Project			1	\$0.00
Miscellaneous			1	\$0.00
Grand Total				\$10,400.00

Justification for Request

Attach copies of reports, master plans, or supporting documentation)

In 2019, the Library administered a survey which was taken by 360 community members. 31% of survey participants who reported not using the Library regularly, cited the limited hours of the Library as the reason. In another survey question, community members were asked about satisfaction with different areas of Library service and the hours of operation was ranked lowest. Survey respondents ranked expanding Library hours as one of the top three priorities. See attachment "Millis Survey Summary."

From Millis Public Library's FY21-25 Strategic Plan:

Objective 1.1: Increase & optimize hours that the community can access the Library and its services.

Objective 3.1: More effectively engage teen population with updated and improved services, spaces, and programs.

Activity: Investigate logistics to provide teen-centered services during after school hours.

Activity: Increase teen-targeted programming during peak usage hours such as after school and on weekends.

Requestor Signature	Date Signed
Approved By	
Approval Signature	Date Approved



Town of Millis

Host Community Agreement

Marijuana Impact Funds Request Form

Request Date	1/31/2022
Requestor's Name	Stephen MacInnes
E-mail	'Stephen MacInnes'
Phone	
Department	Oak Grove Farm

IMPORTANT NOTICE
By signing and submitting this form you agree that the requested funds will be used for the purposes stated in this form.

Category	Demographic Information	Classification
<input type="checkbox"/> Training <input type="checkbox"/> Materials <input type="checkbox"/> Staffing <input type="checkbox"/> Special Event <input type="checkbox"/> General	<input type="checkbox"/> Child <input type="checkbox"/> Middle School <input type="checkbox"/> High School <input type="checkbox"/> Adult/Parent <input type="checkbox"/> Senior <input type="checkbox"/> General	<input type="checkbox"/> Education <input type="checkbox"/> Law Enforcement <input type="checkbox"/> Security <input type="checkbox"/> Public Infrastructure <input type="checkbox"/> Traffic <input type="checkbox"/> Inspections <input type="checkbox"/> Municipal Officials Time

Description of Request:

PLEASE SEE ATTACHED SHEETS

Funding Start Date	Immediate
Funding End Date	Open
Total Funding Requested	\$17,055.00

Detailed Cost Impact:

Type of Expense	Description of Expense	Daily Expenses (Except Airfare)	# of Days	Total Expenses
Salaries			1	\$0.00
Airfare				\$0.00
Ground Transportation			1	\$0.00
Conference/Registration Fees			1	\$0.00
Lodging			1	\$0.00
Meals and Tips			1	\$0.00
Capital Project			1	\$0.00
Miscellaneous			1	\$17,055.00
		Grand Total		\$17,055.00

Justification for Request

Attach copies of reports, master plans, or supporting documentation)

PLEASE SEE ATTACHED SHEETS

Requestor Signature	Date Signed
Approved By	
Approval Signature	Date Approved

Request Date: 1/27/22

Requestor's Name: Oak Grove Farm Commission

Email: davewerner1@verizon.net

Phone: 508-904-5361

Department: Oak Grove Farm

Category: General

Demographic Information: All

Classification: Education?

Description of Request:

The Oak Grove Farm Commission is requesting funds to address three needs. needs: 1) One set (two) of 11x11 Soccer Goals. 2) Funding for materials to upgrade trails that have been severely degraded due to October 2020 Tornado and unusually high precipitation. 3) 10 6X6X8 posts to mark cross country course and trails.

Funding Start Date: Immediate

Funding End Date: Open

Detailed Cost Impact: Capital Project

Soccer Goal Estimate	\$5,550
Signpost: Material 10@ \$45	\$ 450
Installation: \$10@ \$150	\$1,500
Trail Materials: Materials estimate is based upon 200 linear or 1600 square feet of trail repair (200X8).	
Mirafi: Permeable ecco barrie: @\$2.5.sq ft	
1600 sq. ft	\$4000
Various gravel sizes @ \$50 cu.yd.	
111.11 Cubic yards	\$5,555
Total Amount of Request	\$17,055

PLEASE NOTE: WE HAVE NOT RECEIVED A MATERIAL ESTIMATE FROM DPW. THIS REQUEST WILL BE FINALIZED AT THAT TIME.

Justification for Request:

Addiction research demonstrates that, aside from active, communicative parenting, involvement in sports and active outdoor activities is the most protective factor in preventing substance abuse disorders. Developmental Psychology studies show that children who spend time outdoors are less likely to report episodic depression episodes throughout life. As depression and other behavioral

health disorders are predictive of substance abuse problems the promotion of sports and other outdoor activities is a very low-cost investment in the mental health of children and adults.

Trail improvement offers a recreational activity and enjoyment for all Millis citizens, from cradle to grave. Current trail conditions cause problems for cross country runners, recreational runners, and disabled and elderly people who are at risk for falls.

Our playground invites children to enjoy time outdoors accompanied by their parents, grandparents, and siblings. This introduction to the outdoors is a gateway to the Oak Grove trail system and a lifetime of healthy activity.

Road drainage, even in dry years, makes the use of the trail system bordering Island and Ridge Streets impassable at least six months a year, during the past year higher precipitation has prevented use in all but a few weeks of 2021, highlighting an urgent need for immediate restoration.

Jim McKay has indicated a willingness to address these drainage issues with his equipment and manpower, but requests that the Oak Grove Farm Commission provide the materials. The availability of DPW's staffing and equipment issues are not known in the future. We have a window to make big things happen for relatively minimal expense.

The need for new soccer goals is clear; we have spent over \$850 in the past four years on repairs. Damage is almost entirely caused by hanging on the upper part of the goal, something that is not preventable without round the clock monitoring and a lack of a secure indoor storage space. Clearly, games are not possible without goals. Current repaired goals will serve as emergency substitutes.

Current marking of the 5-kilometer cross country course is a time consuming and laborious procedure. Permanent trail markers will show the way for runners (and walkers) on a daily basis.



Town of Millis

Host Community Agreement

Marijuana Impact Funds Request Form

Request Date	29-Dec-21	IMPORTANT NOTICE By signing and submitting this form you agree that the requested funds will be used for the purposes stated in this form.
Requestor's Name	Chief Christopher Soffayer	
E-mail	csoffayer@millisma.gov	
Phone	508-906-3273	
Department	Millis Police Department	

Category	Demographic Information	Classification
<input type="checkbox"/> Training <input type="checkbox"/> Materials <input type="checkbox"/> Staffing <input type="checkbox"/> Special Event <input type="checkbox"/> General	<input type="checkbox"/> Child <input type="checkbox"/> Middle School <input type="checkbox"/> High School <input type="checkbox"/> Adult/Parent <input type="checkbox"/> Senior <input type="checkbox"/> General	<input type="checkbox"/> Education <input type="checkbox"/> Law Enforcement <input type="checkbox"/> Security <input type="checkbox"/> Public Infrastructure <input type="checkbox"/> Traffic <input type="checkbox"/> Inspections <input type="checkbox"/> Municipal Officials Time

Description of Request:

Please see attached

Funding Start Date	1-Jul-22
Funding End Date	Fund annually
Total Funding Requested	\$149,259.92

Detailed Cost Impact:				
Type of Expense	Description of Expense	Daily Expenses (Except Airfare)	# of Days	Total Expenses
Salaries	SRO Salary ***Does not reflect wage increase w/o contract		1	\$93,459.92
Airfare				\$0.00
Ground Transportation			1	\$0.00
Conference/Registration Fees			1	\$0.00
Lodging			1	\$0.00
Meals and Tips			1	\$0.00
Capital Project	Marijuana Stipends		1	\$10,800.00
Miscellaneous	Training		1	\$45,000.00
Grand Total				\$149,259.92

Justification for Request
Attach copies of reports, master plans, or supporting documentation)

Please see attached narrative for Marijuana Impact Funds Request

Requestor Signature		Date Signed	
Approved By			
Approval Signature		Date Approved	



Christopher J. Saffrey
Chief of Police

Millis Police Department

*Town of Millis
Commonwealth of Massachusetts*



1003 Main Street
Millis, Massachusetts 02054
Phone: 508-376-5112
Fax: 508-376-6220

Marijuana Impact Funds Request FY 2023

The Millis Police Department is requesting three separate items to be funded by the Marijuana Impact Fund. The three items are the School Resource Officer Salary, Marijuana Stipend, and De-escalation training money.

The School Resource Officer plays a critical role bridging the gap between the school and the police department. In addition, he is assigned to the school full-time during the school year. The School Resource Officer handles a wide range of issues daily ranging from truancy, bullying, domestic issues, and illegal substances. He also has a positive impact on the students by earning their trust and offering support to them. We are asking that the School Resource Officer salary be paid out of the Marijuana Impact Fund in the amount of \$93,459.92.

Millis Police Officers receive a Marijuana Impact stipend each fiscal year. We are asking that \$10,800.00 in stipends be paid out of the Marijuana Impact Fund.

Our third item is a request for \$45,000.00 to be paid out of the Marijuana Impact Fund and added to our training line item. The \$45,000.00 is for additional mandated training as a result of the police reform bill. We need to take proactive steps to further insulate the Millis Police Department, as well as the Town of Millis from any potential lawsuits. More importantly, our officers need to have current training on how to properly



Christopher J. Saffner
Chief of Police

Millis Police Department

Town of Millis
Commonwealth of Massachusetts



1003 Main Street
Millis, Massachusetts 01954
Phone: 508-376-5112
Fax: 508-376-6220

respond to various incidents. The police reform bill includes the following new training mandates:

- Updates the de-escalation and disengagement training section to include de-escalation, mental illness, and disability, as well as new training requirements for mass gatherings or protests, and cultural competency.
- Training mandate for school resource officers.
- New training mandates for appropriate interactions with persons on the autism spectrum and those with other intellectual and developmental disabilities.
- Training mandate on the regulation of physical force, new standards for use of force are established by this bill.
- Training mandate for law enforcement officers on mental wellness and suicide prevention.



Town of Millis

Host Community Agreement

Marijuana Impact Funds Request Form

Request Date 1/12/2022
Requestor's Name Kris Fogarty
E-mail kfogarty@millisma.gov
Phone 508-376-7050
Department Recreation

IMPORTANT NOTICE
By signing and submitting this form you agree that the requested funds will be used for the purposes stated in this form.

Category	Demographic Information	Classification
<input type="checkbox"/> Training <input checked="" type="checkbox"/> Materials <input checked="" type="checkbox"/> Staffing <input type="checkbox"/> Special Event <input type="checkbox"/> General	<input checked="" type="checkbox"/> Child <input checked="" type="checkbox"/> Middle School <input checked="" type="checkbox"/> High School <input type="checkbox"/> Adult/Parent <input type="checkbox"/> Senior <input type="checkbox"/> General	<input checked="" type="checkbox"/> Education <input type="checkbox"/> Law Enforcement <input type="checkbox"/> Security <input type="checkbox"/> Public Infrastructure <input type="checkbox"/> Traffic <input type="checkbox"/> Inspections <input type="checkbox"/> Municipal Officials Time

Description of Request:

See Attached

Funding Start Date 7/1/2022
Funding End Date 6/30/2023
Total Funding Requested **\$51,768.44**

Detailed Cost Impact:

Type of Expense	Description of Expense	Daily Expenses (Except Airfare)	# of Days	Total Expenses
Salaries	Teen Program Coordinator-20 hours (\$23/hour)		1	\$23,920.00
Benefits	2/3 of Benefits (\$1,247.37/month) Teen Coordinator		1	\$14,968.44
Salaries	Staff for Inclusive Camp- 4 weeks		16	\$10,880.00
			1	\$0.00
			1	\$0.00
			1	\$0.00
			1	\$0.00
Miscellaneous	Supplies , Equipment, Porta Potty, Water/Pizza/Snacks		1	\$2,000.00
Grand Total				\$51,768.44

Justification for Request

Attach copies of reports, master plans, or supporting documentation)

See Attached

Requestor Signature *Kris Fogarty*, Recreation Director Date Signed 1/12/2022

Approved By

Approval Signature

Date Approved



TOWN OF MILLIS

Recreation Department
900 Main Street • Millis, MA 02054
Phone: 508-376-7050
Fax: 508-376-7053

Kris Fogarty
Recreation Director
kfogarty@millisma.gov

To: Michael Guzinski, Town Administrator/Select Board/Finance Committee
From: Kris Fogarty
Date: January 14, 2022
Re: Marijuana Impact Funds Request

INCLUSIVE CAMP

Requested Amount: \$12,880

Camp Director:	\$30/hour (64 hours)	\$1,920
2 Lead Counselors:	\$25/hour (64 hours x 2)	\$3,200
6 Camp Counselor	\$15.00/hour (64 hours x 6)	\$5,760
Supplies/Equipment/Food/Porta-potty		\$2,000

Purpose: The Recreation Department and Committee has identified a shortfall in program opportunities for community members with developmental and physical disabilities. The Recreation Department is committed to increasing programs for this targeted population. Programs would be offered at a substantial discount to ensure families can afford.

Goals:

To increase program opportunities for participants with developmental and physical disabilities.

To increase the inclusive aspect of our programs to foster a better sense of belonging within a peer group and the community at large.

Plan:

In order to achieve the goals of increased inclusive program opportunity, the department will invest in program materials that are ability-appropriate for our patrons.

A key focus is ensuring that new programs have a strong inclusive effect. To accomplish this, we are looking to run programs that participants with disabilities can enjoy alongside their peers, both with or without a disability. The 4 week program that was offered last summer was very successful and received positive feedback. Each day our participants will create a project during camp to bring home revolving around the theme of the week.

Summer of 2021 was full each with having approximately 180 participants. We anticipate the guidelines this summer will allow for more participants and therefore provide more services to

the Millis community. It is necessary to adjust the request for more staffing due to high demand. I am confident that we will have returning campers.

"GET OUT AND PLAY " - Millis Recreation

Millis Recreation is excited to announce the start of our new inclusive summer play group for all children with diverse abilities. We are looking forward to serving the community in a broader way and allowing all children to have an opportunity to experience some fun in the sun this summer. We have trained staff ready to make this the best summer yet with your support and input. Participants will be prompted to fill out a questionnaire on how we can best support your child/ren during the registration process, as applicable. Thank you, we look forward to seeing you soon!!

Millis Town Park/Town Hall Gym
Monday - Thursday

Grades: K-5
9:00 am - 12:00 pm

WEEK 1: FUN IN THE SUN - 7/18 - 7/21

WEEK 2: LET'S PLAY - 7/25-7/28

WEEK 3: SPORTS & GAMES - 8/1-8/4

WEEK 4: IN THE WATER 8/8-8/11

Teen Program Coordinator

20 hours @ \$23/hour = \$23,920

2/3 Benefit Cost @ \$1,247.37/month = \$14,968.44

TOTAL REQUEST: \$38,888.40

Summary

The Teen Program Coordinator plans, organizes and conducts a variety of recreational, social, cultural and educational programs, projects and/or special events for the Millis Youth community.

Oversees special programs and events. Communicate directly with DARE Officer to implement specific needs for teen population. May be assigned special projects to manage or activities to facilitate.

Plans room set-up and directs staff in accordance to set-up needs.

By having an on-staff employee, the program fees will go directly into the Revolving Fund instead of outsourcing to private companies. It will also allow for more activities to engage our Teen population.



Town of Millis
Host Community Agreement
Marijuana Impact Funds Request Form

Request Date	1/19/2022	IMPORTANT NOTICE By signing and submitting this form you agree that the requested funds will be used for the purposes stated in this form.
Requestor's Name	Terry Wiggin	
E-mail	twiggin@millisschools.org	
Phone	508-376-7000	
Department	Millis Public Schools - Middle/High School	

Category	Demographic Information	Classification
<input type="checkbox"/> Training <input type="checkbox"/> Materials <input type="checkbox"/> Staffing <input type="checkbox"/> Special Event <input type="checkbox"/> General	<input type="checkbox"/> Child <input type="checkbox"/> Middle School <input type="checkbox"/> High School <input type="checkbox"/> Adult/Parent <input type="checkbox"/> Senior <input type="checkbox"/> General	<input type="checkbox"/> Education <input type="checkbox"/> Law Enforcement <input type="checkbox"/> Security <input type="checkbox"/> Public Infrastructure <input type="checkbox"/> Traffic <input type="checkbox"/> Inspections <input type="checkbox"/> Municipal Officials Time

Description of Request:

The Millis Middle High School is requesting a 1.0 FTE School Adjustment Counselor, to be shared between the Middle and High Schools.

Funding Start Date	7/1/2022
Funding End Date	6/30/2023
Total Funding Requested	\$71,631.00

Detailed Cost Impact:				
Type of Expense	Description of Expense	Daily Expenses (Except Airfare)	# of Days	Total Expenses
Salaries			1	\$71,631.00
Airfare				\$0.00
Ground Transportation			1	\$0.00
Conference/Registration Fees			1	\$0.00
Lodging			1	\$0.00
Meals and Tips			1	\$0.00
Capital Project			1	\$0.00
Miscellaneous			1	\$0.00
		Grand Total		\$71,631.00

Justification for Request
Attach copies of reports, master plans, or supporting documentation)
<p>In FY 22 we requested and were granted a .6 FTE position for a school adjustment counselor and a .2 FTE position to expand the Bridge program into the Middle School. Unfortunately, the psychological needs of some of our student population continue to increase dramatically. A recent example was that following a speaker who was trying to alert students to the danger signs of suicide, almost 10% of the students in attendance then self reported to the school that they had at one time or another suicidal thoughts. We were able to follow up with every student that day, but continued follow-up requires additional staff in both schools. We feel that another full-time person, shared by both schools, can help us meet this critical need, as well as bridge the gap/transition between middle- and high school, which research shows can be the most challenging transition in a students K-12 career. Attached is some data associated with the Middle School and High School Adjustment Counselor caseloads and responsibilities from the 2020-21 and 2021-22 school years (beyond the traditional. buy "on-call" nature of their positions: <u>Millis High School.</u></p> <p>Adjustment Counselor Data</p> <p>SOS</p> <p>2020-2021 school year: 8 kids screened in total</p> <p>2021-2022 fall only (38 kids screened so far): 10 screened in</p> <p>Hospitalizations 5</p> <p>Crisis Evaluations 9</p> <p>Special Education Caseload 18 students</p> <p>General Education Caseload -30 students with regular check- ins one time per cycle. -I would estimate there are about 3-5 more students I see per cycle who vary and stop in sporadically without a set time. -Taylor sees 14 more general education students one time per cycle. She will be ending with us in April.</p>

Requestor Signature	Date Signed
Approved By	
Approval Signature	Date Approved

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Millis High School: Adjustment Counselor Data

SOS

2020-2021 school year: 8 kids screened in total

2021-2022 fall only (38 kids screened so far): 10 screened in

Hospitalizations 5

Crisis Evaluations 9

Special Education Caseload 18 students

General Education Caseload

-30 students with regular check- ins one time per cycle.

-I would estimate there are about 3-5 more students I see per cycle who vary and stop in sporadically without a set time.

-Taylor sees 14 more general education students one time per cycle. She will be ending with us in April.

Screener after speaker (January 2022)

22 students screened in out of the 211 who took the survey, so we are running at about 10% of students.

6th period data

Bridge Information (as of January 2022)

Special Education 5

General Education 4

*Including the students who seek out guidance for support, Riley, Megan, and I estimate it is about ⅓ of the students in the school who are needing and utilizing regular counseling supports for social emotional reasons.

Millis Middle School: Adjustment Counselor Data

SOS screenings: (7th grade)

2020-2021 school year: 10 students screened in and 5 picked up for weekly meetings

2021-2022: (not yet screened)

SBIRT Screenings: (7th grade)

2021-2022: (not yet screened)

SEB Screenings: (tier 1 and 2 general ed)

2021-2022 Fall:

6th grade: 11 students

7th grade: 8 students

8th grade: 18 students

Hospitalizations:

2021-2022: 6 students (3 currently out of district for extended evaluations)

Crisis Evaluations

2021-2022: 8 occurrences

Special Education Caseload

2021-2022: 14 students (4 out of district currently)

6 students utilize SELF room

General Education Caseload

2021-2022: 18 regularly schedule

6-10 students who are seen on as as needed/drop in basis

4 Middle Ground meetings each cycle (approx 20 students)

504's/ Meetings

2021-2022: 35 students



Town of Millis

Host Community Agreement

Marijuana Impact Funds Request Form

Request Date	1/19/2022	IMPORTANT NOTICE By signing and submitting this form you agree that the requested funds will be used for the purposes stated in this form.
Requestor's Name	Terry Wiggin	
E-mail	twiggin@millisschools.org	
Phone	508-376-7000	
Department	Millis Public Schools - Middle/High School	

Category	Demographic Information	Classification
<input type="checkbox"/> Training <input type="checkbox"/> Materials <input type="checkbox"/> Staffing <input type="checkbox"/> Special Event <input type="checkbox"/> General	<input type="checkbox"/> Child <input type="checkbox"/> Middle School <input type="checkbox"/> High School <input type="checkbox"/> Adult/Parent <input type="checkbox"/> Senior <input type="checkbox"/> General	<input type="checkbox"/> Education <input type="checkbox"/> Law Enforcement <input type="checkbox"/> Security <input type="checkbox"/> Public Infrastructure <input type="checkbox"/> Traffic <input type="checkbox"/> Inspections <input type="checkbox"/> Municipal Officials Time

Description of Request:
The Millis Middle High School is requesting a 1.0 FTE Social Emotional Learning Program teacher for the Millis Middle School.

Funding Start Date	7/1/2022	
Funding End Date	6/30/2023	
Total Funding Requested		\$71,631.00

Detailed Cost Impact:				
Type of Expense	Description of Expense	Daily Expenses (Except Airfare)	# of Days	Total Expenses
Salaries			1	\$71,631.00
Airfare			1	\$0.00
Ground Transportation			1	\$0.00
Conference/Registration Fees			1	\$0.00
Lodging			1	\$0.00
Meals and Tips			1	\$0.00
Capital Project			1	\$0.00
Miscellaneous			1	\$0.00
Grand Total				\$71,631.00

Justification for Request
Attach copies of reports, master plans, or supporting documentation)
Millis Middle School SELF Program: The SELF program (Social-Emotional Learning Foundation) is a new initiative that Millis Middle School has created during the 2021-2022 school year in order to address an acute need among our student population and maintain student safety. The SELF program is staffed by a specially trained, dual-licensed Special Educator, as well as a part-time dedicated School Adjustment Counselor, and it provides students with significant Social-Emotional needs an alternative learning space within their home school. Best practices suggest that students who receive proactive support around the complex behavioral needs including, but not limited to, the following, can be more successful and may be able to remain in their home school rather than require outside services: General Anxiety, School attendance refusal, Academic work refusal, Disruptive classroom behaviors, Elopement (running or wandering away from school), Challenges with decision-making/self-advocacy, Difficulties with self-regulation, Difficulties with self-awareness, Struggles with relationships with peers and adults, Lagging academic skills and executive functioning skills. Data and observation supports that creating and maintaining the SELF program at Millis Middle School, will maintain proactive and safe footing to assist students with the challenges that they are facing, and move the school away from a reactive approach to these student difficulties. In addition, it may allow students to continue their education within their home district. Students who qualify for the SELF program will have a personalized program that may include any or all of the following strategies or interventions: Small-group / individualized instruction, Goal-setting, Generalizing taught coping skills and strategies across all academic areas, Check-in/check-out meetings, Therapeutic counseling to work on any of the areas of weakness listed above, Mindfulness skills, A "home-base" in the Middle School setting.

Requestor Signature	Date Signed
Approved By	
Approval Signature	Date Approved

Millis Middle School SELF Program:

The SELF program (Social-Emotional Learning Foundation) is a new initiative that Millis Middle School has created during the 2021-2022 school year in order to address an acute need among our student population and maintain student safety.

The SELF program is staffed by a specially trained, dual-licensed Special Educator, as well as a part-time dedicated School Adjustment Counselor, and it provides students with significant Social-Emotional needs an alternative learning space within their home school. Best practices suggest that students who receive proactive support around the complex behavioral needs including, but not limited to, the following, can be more successful and may be able to remain in their home school rather than require outside services:

General Anxiety,
School attendance refusal,
Academic work refusal,
Disruptive classroom behaviors,
Elopement (running or wandering away from school),
Challenges with decision-making/self-advocacy,
Difficulties with self-regulation,
Difficulties with self-awareness,
Struggles with relationships with peers and adults,
Lagging academic skills and executive functioning skills.

Data and observation supports that creating and maintaining the SELF program at Millis Middle School, will maintain proactive and safe footing to assist students with the challenges that they are facing, and move the school away from a reactive approach to these student difficulties. In addition, it may allow students to continue their education within their home district. Students who qualify for the SELF program will have a personalized program that may include any or all of the following strategies or interventions:

Small-group / individualized instruction,
Goal-setting,
Generalizing taught coping skills and strategies across all academic areas,
Check-in/check-out meetings,

Therapeutic counseling to work on any of the areas of weakness listed above,

Mindfulness skills,

A "home-base" in the Middle School setting,

Between the ongoing impact of the Covid-19 disrupted school years, combined with a significant increase in adolescent mental health struggles, data suggests that the Mills Middle School SELF program will increase school attendance, help students gain the Social Emotional skills they need for their own wellness, as well as their social and academic success, and will make Millis Middle School an even stronger community.

The District was able to create this program this year with no impact to its operating budget due to the receipt of an American Rescue Plan IDEA grant for one year. Further, it should be noted that by creating this program in-house, the District has saved an estimated \$640,000 in unbudgeted out-of district tuition and transportation costs.



Town of Millis

Host Community Agreement

Marijuana Impact Funds Request Form

Request Date	1/19/2022
Requestor's Name	Terry Wiggin
E-mail	twiggin@millisschools.org
Phone	508-376-7000
Department	Millis Public Schools - Middle/High School

IMPORTANT NOTICE

By signing and submitting this form you agree that the requested funds will be used for the purposes stated in this form.

Category	Demographic Information	Classification
<input type="checkbox"/> Training <input type="checkbox"/> Materials <input type="checkbox"/> Staffing <input type="checkbox"/> Special Event <input type="checkbox"/> General	<input type="checkbox"/> Child <input type="checkbox"/> Middle School <input type="checkbox"/> High School <input type="checkbox"/> Adult/Parent <input type="checkbox"/> Senior <input type="checkbox"/> General	<input type="checkbox"/> Education <input type="checkbox"/> Law Enforcement <input type="checkbox"/> Security <input type="checkbox"/> Public Infrastructure <input type="checkbox"/> Traffic <input type="checkbox"/> Inspections <input type="checkbox"/> Municipal Officials Time

Description of Request:

The Extended Day (After School) program would like to continue drug awareness programing for elementary students.

Funding Start Date	7/1/2022
Funding End Date	6/30/2023
Total Funding Requested	\$10,000.00

Detailed Cost Impact:

Type of Expense	Description of Expense	Daily Expenses (Except Airfare)	# of Days	Total Expenses
Salaries			1	\$0.00
Airfare				\$0.00
Ground Transportation			1	\$0.00
Conference/Registration Fees			1	\$0.00
Lodging			1	\$0.00
Meals and Tips			1	\$0.00
Capital Project			1	\$0.00
Miscellaneous			1	\$10,000.00
		Grand Total		\$10,000.00

Justification for Request

Attach copies of reports, master plans, or supporting documentation)

We believe the making children aware of the many issues associated with drug use and abuse should start at an early age. Our after school program, which has a very high attendance rate of young Millis children, is an ideal location for this to occur.

Requestor Signature	Date Signed
Approved By	
Approval Signature	Date Approved



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Marijuana Impact Funds Request Form

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Requestor's Name	Terry Wiggin	
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Description of Request:

The Millis Middle High School is requesting Vaping Detectors to be installed in all Middle-High School bathrooms/locker rooms..

Funding Start Date	7/1/2022
Funding End Date	6/30/2023
Total Funding Requested	\$13000-\$21000

Detailed Cost Impact:				
Type of Expense	Description of Expense	Daily Expenses (Except Airfare)	# of Days	Total Expenses
Salaries			1	\$0.00
Airfare				\$0.00
Ground Transportation			1	\$0.00
Conference/Registration Fees			1	\$0.00
Lodging			1	\$0.00
Meals and Tips			1	\$0.00
Capital Project			1	\$21,000.00
Miscellaneous			1	\$0.00
Grand Total				\$21,000.00

Justification for Request
(Attach copies of reports, master plans, or supporting documentation)

In the Millis Public Schools, we want to take a proactive approach to identifying students vaping in our building in order to maintain a safe and tobacco free environment for middle and high school students. The bathrooms of the Millis Middle School and Millis High School are always a challenge to monitor. Having vaping detectors will help us in our monitoring of restrooms, and allow us to identify students, not just for consequences, but so we can recommend students for help/treatment.

According to the FDA and the Centers for Disease Control and Prevention, and their 2021 National Youth Tobacco Survey, more than 2 million U.S. youth currently use e-cigarettes (vaping devices). That translates to 11.3% of all high school students and 2.8% of all middle school students in the U.S.

Though the majority of vaping infractions this year have been at the high school level (50% of suspensions at the high school this year have been vaping related), having a building containing grades 6-12 lends itself to the potential for middle school students to be exposed to vaping, thus providing a sense of "community permission" for our younger students. Some of the vaping infractions this school year have taken place with high school students in the middle school bathrooms. There are also anecdotal reports of some middle school students vaping on school premises. Having vaping sensors in both the high school and middle school bathrooms will help us prevent this from happening, while also allowing us to identify students in both the middle and high schools that are vaping in our bathrooms.

A proactive approach to helping identified students: The high school is working with Children's Hospital and the MetroWest Health Foundation to start a vaping cessation program this coming spring. A member of our high school staff will be co-facilitating alongside clinicians from Children's Hospital in the hopes of changing behavior. The high school is

Requestor Signature	Date Signed
Approved By	
Approval Signature	Date Approved

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A proactive approach to helping identified students: The high school is working with Children's Hospital and the MetroWest Health Foundation to start a vaping cessation program this coming spring. A member of our high school staff will be co-facilitating alongside clinicians from Children's Hospital in the hopes of changing behavior. The high school is also waiting to be onboarded to the Massachusetts General Hospital/Harvard Medical School iDECIDE Program. Curriculum has been created, and once onboarded, a facilitator from Millis High will run students through the curriculum in an effort to reduce substance use. The Middle School is also planning to begin a partnership with an MGH / Yale study in order to inform and educate our 8th graders about the health dangers of vaping.

Our goal would be to purchase approximately 12 vaping sensors. Eight of them would be positioned in the main middle and high school bathrooms, while the other four would be located in the boys and girls locker rooms. Cost for each unit is between \$1,000-\$1,300, with an expected install price of \$100-500 per unit, depending on how involved the install is for each unit. Total cost is expected to be between \$13,000-\$21,000.